

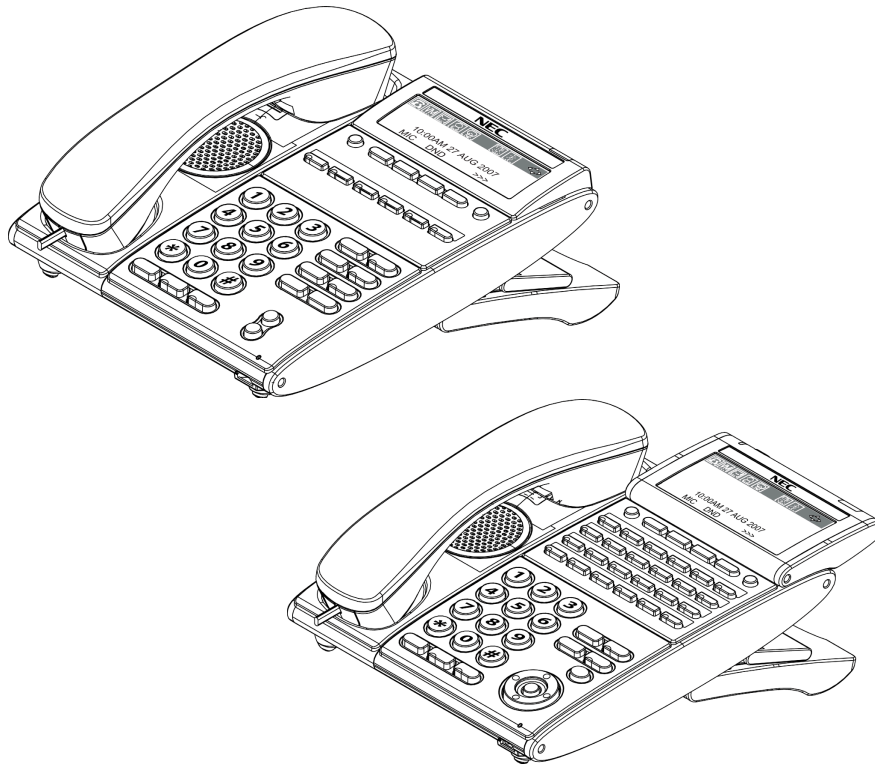
# NOTICE

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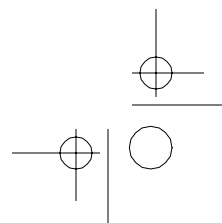
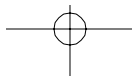
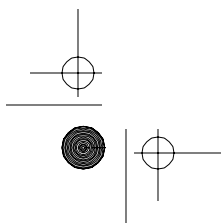
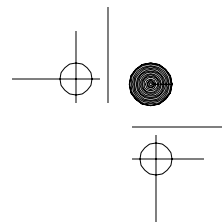
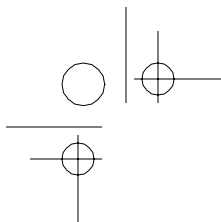
# NEC

## VM8000 InMail



## User Guide

INT-2066 (UNIV)  
Issue 1.0





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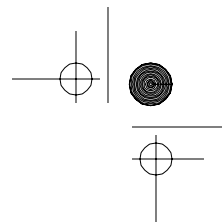
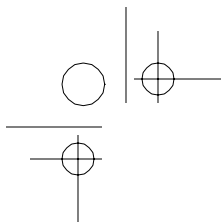
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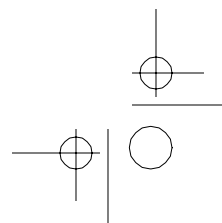
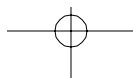
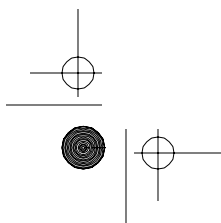
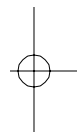
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## SENDING CALLS TO A MAILBOX

### TO FORWARD YOUR PHONE TO VOICEMAIL

#### **TO FORWARD ALL INCOMING CALLS TO YOUR MAILBOX**

- Press the Speaker key ● Dial 741 or press the Call Forward Immediate Function Key (if one is programmed on the phone) ● Dial 1 to Set ● Dial the VM Pilot Number ● Hang up

#### **TO FORWARD INCOMING CALLS TO YOUR MAILBOX WHEN YOUR PHONE IS BUSY**

- Press the Speaker key ● Dial 742 or press the Call Forward Busy Function Key (if one is programmed on the phone) ● Dial 1 to Set ● Dial the VM Pilot Number ● Hang up

#### **TO FORWARD INCOMING CALLS TO YOUR MAILBOX WHEN YOU DO NOT ANSWER**

- Press the Speaker key ● Dial 743 or press the Call Forward No Answer Function Key (if one is programmed on the phone) ● Dial 1 to Set ● Dial the VM Pilot Number ● Hang up



#### **TO FORWARD INCOMING CALLS TO YOUR MAILBOX WHEN YOUR PHONE IS BUSY OR YOU DO NOT ANSWER**



- Press the Speaker key ● Dial 744 or press the Call Forward Busy/No Answer Function Key (if one is programmed on the phone) ● Dial 1 to Set ● Dial the VM Pilot Number ● Hang up



## TO CANCEL FORWARDING YOUR PHONE TO VOICEMAIL

### **TO CANCEL FORWARDING ALL INCOMING CALLS TO YOUR MAILBOX**

- Press the Speaker key ● Dial 741 or press the Call Forward Immediate Function Key (if one is programmed on the phone) ● Dial 0 to Cancel ● Hang up


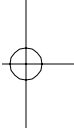
### **TO CANCEL FORWARDING INCOMING CALLS TO YOUR MAILBOX WHEN YOUR PHONE IS BUSY**

- Press the Speaker key ● Dial 742 or press the Call Forward Busy Function Key (if one is programmed on the phone) ● Dial 0 to Cancel ● Hang up

### **TO CANCEL FORWARDING INCOMING CALLS TO YOUR MAILBOX WHEN YOU DO NOT ANSWER**

- Press the Speaker key ● Dial 743 or press the Call Forward No Answer Function Key (if one is programmed on the phone) ● Dial 0 to Cancel ● Hang up

### **TO CANCEL FORWARDING INCOMING CALLS TO YOUR MAILBOX WHEN YOUR PHONE IS BUSY OR YOU DO NOT ANSWER**

- Press the Speaker key ● Dial 744 or press the Call Forward Busy/No Answer Function Key (if one is programmed on the phone) ● Dial 0 to Cancel ● Hang up
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## AN ADDITIONAL WAY TO CALL YOUR MAILBOX (FROM OUTSIDE)

### **TO CALL YOUR MAILBOX FROM OUTSIDE**


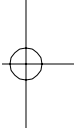
- Dial the Automated Attendant number ● Wait for greeting ● Dial # and your mailbox number ● (Optional) Enter your Security Code if you have set one in mailbox options

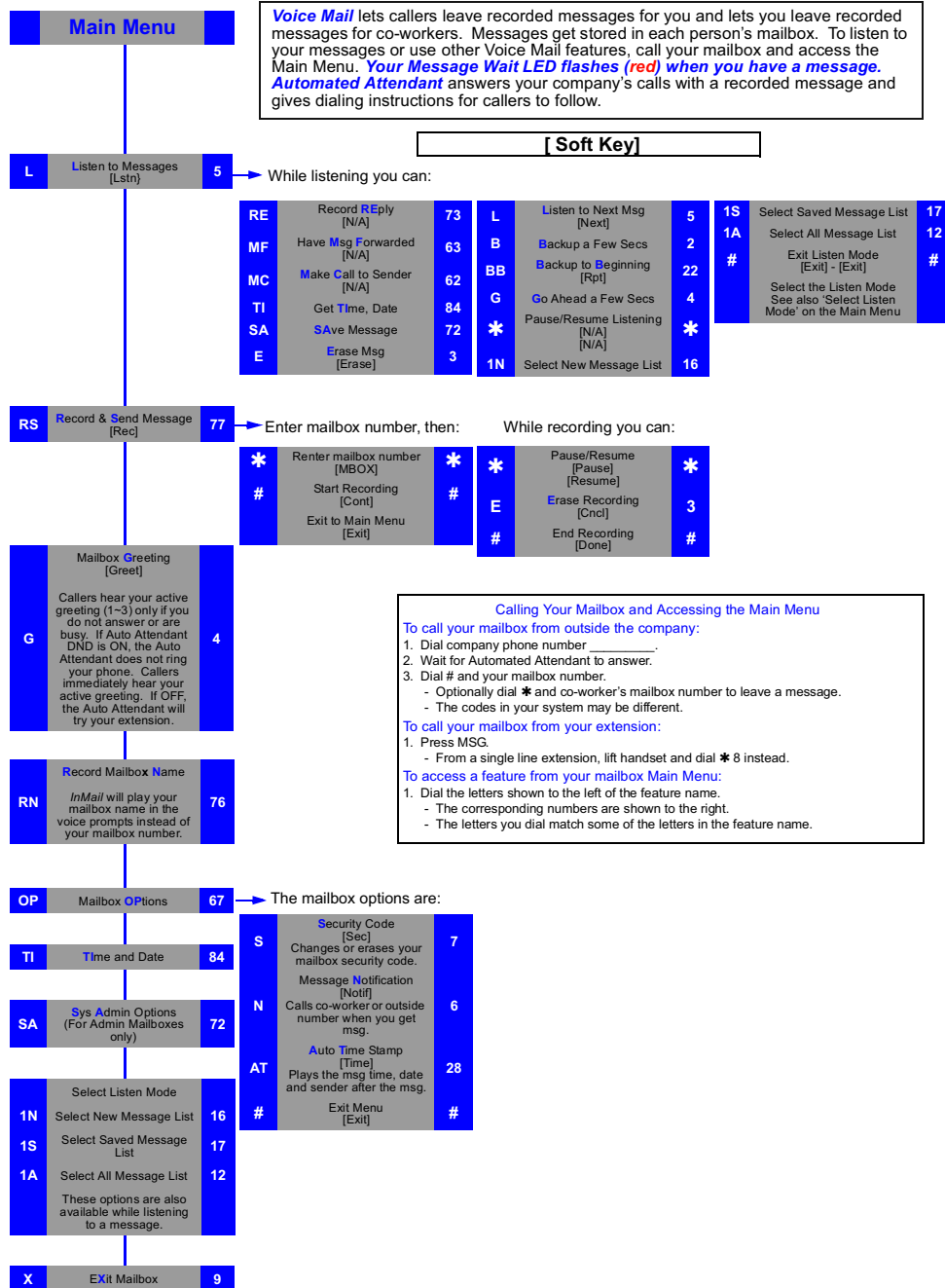
## ADDITIONAL WAYS TO RECORD A MESSAGE

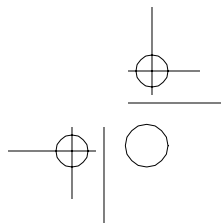
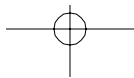
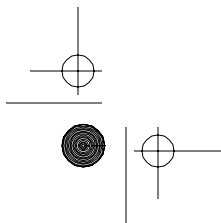
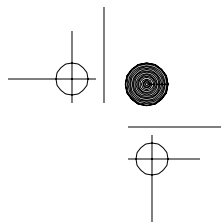
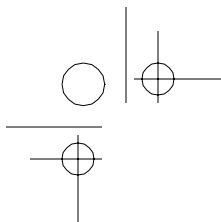
### **QUICK MESSAGE FROM OUTSIDE**

- Dial the Auto Attendant number ● Wait for greeting ● Dial \* ● Dial extension ● Leave message ● Hang up

### **AFTER YOU CALL AN EXTENSION**

- Press Message or VoiceMail Function Key (if one is programmed on your phone) ● Leave message ● Hang up
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Issue 1.0

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